

School of Education/Grad. School of Education & Human Development

NU Education Internship Program at NU Affiliated Upper and Lower Secondary Schools (NUEIP) (GIS)

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Credits: 3

Orientation Date: Thursday, April 10, 12:10-12:50

Orientation Venue: International Centre, Room 207

NB. Students interested in registering for NUEIP are required to attend the orientation.

1. Program title:

NU Education Internship Program

2. Purpose:

The purpose of this program is to offer students direct hands-on experience in teaching at a Japanese secondary school classroom, under one-on-one guidance from a full-time teacher. Through active and intensive engagement in teaching students, they will gain insight into the responsibilities and expectations of Japanese teachers. Students will also learn to appreciate cultural differences in teaching and classroom management, and have the unique opportunity to engage with Japanese high school students. Consequently, this teaching internship will train students to deal with cultural differences in learning and teaching styles, as well as to learn the role expectations and obligations of Japanese teachers. Participation in the program should also be an advantage in gaining positions for the *JET* program (Japan Exchange and Teaching).

3. Content:

- NU Affiliated High School Placement:

Each intern will be assigned to a mentoring teacher at the Affiliated Secondary School of Nagoya University. The mentor will work closely, on a one-on-one basis with the intern, training her/him on classroom management, teaching methods, student engagement and care, as well as taking part in extracurricular duties.

- Sample schedule of English classes for first- or second-year high school students:

In principle, students will be assigned to three English classes in their first or second year of high school as a team with other international students. If a student is unable to teach three English classes, he/she will be responsible for at least two classes and will be responsible for planning and organizing extracurricular activities after school and during other times of the day.

Period		Thursday	Friday
1	8:40~9:30		
2	9:40~10:30		
3	10:40~11:30		
4	11:40~12:30		2nd-year HS
Lunch	12:30~13:10		
5	13:10~14:00	2nd-year HS	
6	14:10~15:00		2nd-year HS
7	15:10~16:00		

Courses in the Student's Major

If the schedule does not work, we can discuss other dates for English classes for first-year high school students.

- Student interns will assist with but are not limited to the following tasks:
 - 1) Classroom Management:
English classroom management for first- or second-year high school students once a week
 - 2) Teaching Assistant:
Assist in classes under the direction of the mentor, including English pronunciation instruction and English composition correction
 - 3) Extracurricular Activities:
English conversation classes, introducing foreign culture...etc.

4. Schedule:

Spring Semester 2025	Procedure
April 10	Internship orientation
April 13	Internship registration deadline (Google Form submission deadline)
Week of April 21	Meeting with mentor teachers at the Affiliated Secondary School of Nagoya University
April 25	Guided Independent Study (GIS) registration deadline
Early May	Start of internship
July 31	End of internship and deadline for internship reports

5. Eligibility:

- 1) Students who have attended the internship orientation and registered for GIS
- 2) Students who can proactively communicate with teachers and students in English
- 3) Students who are interested in international exchange activities, including English conversation classes, introducing foreign culture...etc.
- 4) Students who are interested in learning about cultural differences in learning and teaching styles, as well as the role expectations and responsibilities of Japanese teachers

6. Number of interns:

- About three students who can participate in at least two of the three classes and work in the same group
- Interns will be selected based on their applications, considering their reasons for applying and the number of classes they can attend.

7. Guided Independent Study (GIS):

Interns must register for GIS during the NUPACE registration period. At the end of the semester, Prof. Taniguchi will evaluate their grades based on their reports and award them three credits.

8. Responsibilities:

- 1) Follow the instructions of the mentor teachers.
- 2) Arrive punctually to start, work and finish on the assigned days and times.
- 3) Dress in business casual attire and do not wear jeans, shorts, sandals, or other clothing that is too casual and inappropriate for working in an educational setting.
- 4) Report, contact and consult with mentor teachers if you have any problems.
- 5) Never disclose any information obtained during the placement.
- 6) Do not take photographs with students. If you do take photographs at events or for academic purposes, be sure to obtain the consent of the high school students in advance, as instructed by the mentor teachers.

Courses in the Student's Major

- 7) Do not upload any information or photos obtained during the internship to your own SNS (Instagram, X, LINE, FACEBOOK, etc.) or share them with outside parties such as your family and friends.
- 8) Never exchange personal information (phone numbers, email addresses, SNS accounts, etc.) with high school students.
- 9) Never harass students physically or mentally.
Other acts that violate the instructions of mentor teachers, physically and/or mentally harm high school students, or damage the reputation or credibility of Nagoya University are not permitted.

9. Registration and procedures

- 1) Fill in your personal information on the Google Form by Sunday, April 13.
- 2) The school visit is scheduled for the week of April 21 during lunch. Students will meet in front of the NUPACE office during their lunch break and then proceed to the NU-affiliated high school.
- 3) Register for GIS.

10. Contact:

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